

# Hansen Ongoing Eligibility Exemption

## Form Preview

### Your request

#### Ongoing Eligibility Exemption Request

This form is for Hansen Scholars who are not meeting the Hansen Scholarship's ongoing eligibility requirements, or anticipate that they won't in the next 6 months.

By completing the form you are requesting one of the following:

- Exemption from one or more of the ongoing eligibility requirements for the Hansen Scholarship while continuing to receive Hansen Scholarship benefits
- Leave of absence from Hansen Scholarship Program (involves not living at Little Hall or receiving benefits)
- Permanent withdrawal from the Hansen Scholarship Program

### Your details

\* indicates a required field

#### **Name \***

First Name

Last Name

#### **Year of intake into Hansen Scholarship program (commencement year) \***

- ☐ 2020  
☐ 2021  
☐ 2022  
☐ 2023

#### **Ongoing eligibility requirement not met or will not meet: \***

- ☐ WAM of at least 60 in each semester  
☐ Living at Little Hall  
☐ Participation in enrichment program  
☐ Full-time enrolment in Bachelor program  
☐ Other:

#### **Which of the following are you requesting? \***

- ☐ Exemption from one or more of the above requirements while continuing to receive Hansen Scholarship benefits  
☐ Leave of absence from Hansen Scholarship Program (involves not living at Little Hall or receiving benefits)  
☐ Permanent withdrawal from the Hansen Scholarship Program

### Exemption

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**Please explain how long you are requesting this exemption for and why. \***

Word count:

Must be between 150 and 250 words.

### Leave of absence

**Please specify the dates and/or semester/s required for this leave of absence from the Hansen Scholarship Program. \***

### Withdrawal from the Hansen Scholarship Program

**I understand that this withdrawal is permanent, and I will be unable to return to the Hansen Scholarship Program, be a Hansen Scholar Alumni or receive any benefits in the future: \***

- ☐ Yes  
☐ No

### Exemption

Think clearly about what may have affected your ability to meet the ongoing eligibility requirements before proceeding. Was it ongoing health or wellbeing issues? Personal or family commitments outside of University? A misunderstanding of what was required in your subjects? Perhaps the amount of hours in your part-time job impacted time spent studying.

Be honest with what has happened and what you think you need to meet the requirements of the scholarship again. The panel is primarily concerned with your wellbeing and want to support you to return to the program fully.

**What were the causes of your difficulties in meeting the ongoing eligibility requirements? \***

Word count:

Must be no more than 300 words.

**What strategies/plans will you use to overcome these difficulties? What University or external services have you contacted (or plan to contact) to assist you with issues of concern? \***

Word count:

Must be no more than 500 words.

In most circumstances you must attach eligible supporting documentation for your application for an exemption/leave of absence to be considered.

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Eligible supporting documentation must be:

- Written by someone in a position of authority (not yourself or a family member/friend) who is qualified to comment on your circumstances\* i.e.
  - doctor
  - psychologist
  - social worker
  - lawyer
  - accountant
  - health care provider
  - police or law enforcement member;
- Specific about the circumstances and their impact on your ability to meet the eligibility requirements of the Hansen Scholarship\*\*
- Dated within the last 3 months; and
- Either on official letterhead or containing an original signature (PDF preferred)

\*If your circumstances are medical, you must submit a letter from a doctor or qualified health care provider.

\*\*For example:

- Your doctor may write a letter stating that your medical condition will not allow you to study full-time for the next 6 months, or that you need to live in different accommodation, or take a break from the enrichment program
- if you were a victim of a crime and this impacted your WAM, a social worker, lawyer, police/law enforcement member, psychologist, doctor etc. could state that your academic results were impacted by what happened

If you did not meet the requirements and there were no extraneous factors (e.g. maybe you worked too much, did not anticipate the workload of your subjects, were not as organised as you could be) you may not have a letter from someone external to the University. In this case, please ensure your answers to the above questions take responsibility for what happened and what you will do differently going forward. If you have met with an academic advisor, you could include a study plan or letter from them as your documentation.

### Supporting documentation

Attach a file:

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